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Commercial Systems and Audit Division

The survey of the Division revealed that its working organizational structure differs considerably from the current Position Control Register. The Northeast and Southern Audit Branches are now combined into one branch and are under the supervision of the Deputy Division Chief. The position of Deputy Division Chief does not require full time services of one employee, therefore the incumbent is able to handle both positions without any apparent management difficulties.

It is recommended that the two branches be combined formally into one branch and the position of the Deputy Division Chief be transferred to the Branch to serve as Branch Chief.

Office of the Chief

Current: Position 0128 (1), Business Accountant-D Ch, GS-15

PMCD Recommendation: Delete Position

Transfer the position to the proposed new Eastern Audit Branch.

Southern Audit Branch (Delete Title)

These positions will be re-established in the Eastern Audit Branch.

Northeast Audit Branch (Delete Title)

The positions will be re-established in the Eastern Audit Branch.

PMCD Recommendation: Eastern Audit Branch

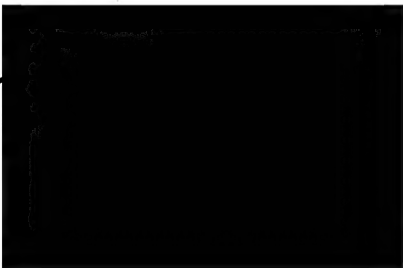
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| | |
|----------------------|-----------------------------------|
| <u>Position 0128</u> | <u>Business Account-Ch, GS-15</u> |
| <u>0257</u> | <u>Business Accountant, GS-14</u> |
| <u>0649</u> | <u>Business Accountant, GS-13</u> |
| <u>0130</u> | <u>Business Accountant, GS-12</u> |
| <u>0921</u> | <u>Business Accountant, GS-11</u> |

Position 0580, Chief Northeast Audit Branch can no longer be supported under the new organizational alignment. The ceiling for the

3 December 1974

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Position in CSAD

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██████████ advised this date that he had reviewed ██████████
position with him, Mr. ██████████
yesterday and still has problems approving it above the GS-13 level.
Don states that the majority of Mr. ██████████ duties are those

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that Mr. ██████████ is unable to get done because he
spends (85%) of time on VIP. The remainder of ██████████ duties are
of GS-12 level per Mr. ██████████ Don suggests a reallocation of
duties in that Branch and will discuss this further at today's meeting.

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Sandy S.

cc each addressee

position is allocated to position 0649.

Proprietary Systems Branch

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Current: Position 0870 [REDACTED], Business Accountant, GS-14

0871 [REDACTED] Business Accountant, GS-13

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PMCD Recommendation: 0870, Delete Position

0871 [REDACTED] Business Accountant, GS-13

Review of these positions disclosed very few distinctions between the GS-13 and GS-14 level positions within Proprietary Systems Branch. The GS-14 level position has been assigned certifying authority for the Branch vouchers and also functions as a backup for the Branch Chief in his absence. Aside from these minor distinctions, the GS-13 and GS-14 positions appeared identical and are more properly allocated at the GS-13 level.

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